

**WELCOME
TO
YSGOL GYNRADD
GYMRAEG
LLWYNCELYN**



School Prospectus 2018 – 19

*“ Developing children of the future on the foundations
of our past”*

Staff and children of YGG Llwyncelyn 2015

Welcome / Croeso,

The aim of this booklet is to give you some information about life here at this very successful, popular and happy school.

As of September 2018 we have 308 pupils registered at the school. We are totally committed to providing your child with the best start in life, offering a wide range of educational, social and cultural experiences in order that they achieve the highest standards possible.

We attempt to reach this goal in a caring and inspirational environment, one that helps the individual to develop independently within their school community and the wider community as a whole.

The education of our pupils is a partnership between the home and the school, and at Llwynceilyn, we hope to develop and keep strong working partnerships between parents / carers and the children in our care.

The children only have one opportunity and we are committed to ensuring equality of opportunity for all, this is a responsibility we take very seriously.

Lifelong learning is an essential part of the ethos here at Ysgol Llwynceilyn. The skills they achieve here have an effect on the progress they make throughout their lives. We are an outward looking and forward thinking school in an ever changing world.

Our new vision outlines the need to prepare the children of today for the modern digital world without forgetting why you send your child to Llwynceilyn – discipline, standards and heritage. These core values are the foundations on which our school was built and will remain as we face new and exciting challenges.

Ysgol Llwynceilyn is a polite and caring family, one that we hope you cherish for life.

The school badge gives out a powerful message.
“ Their Language is forever”

I look forward to getting to know you and your child as they start their journey through the school here at Ysgol Gynradd Gymraeg Llwynceilyn.

Read our recent Estyn report at www.estyn.gov.uk

Diolch

Mr Mark Rees

INFORMATION FOR PARENTS

SCHOOL ADDRESS

**Ffordd y Grug
Llwynceilyn
PORTH
Rhondda
CF39 9TL
TEL: (01443) 562220
FAX: (01443) 562221
E-Mail: admin.yggllwynceilyn@rctcbc.gov.uk
Website : www.yggllwynceilyn.cymru**

EDUCATION CENTRE

**The Director of Education
Tŷ Trevithick
Abercynon
Mountain Ash
CF45 4UQ**

TEL: (01443) 744000

THE HEAD TEACHER

Mr Mark Rees

THE DEPUTY HEAD TEACHER

Mr G Ashcroft

CHAIRPERSON OF GOVERNORS

Mr B Cradle

TEACHING STAFF

CLASSES

Year 5/6	Mrs E Llywelyn- Williams
Year 5/6	Mrs N Brown
Year 4/5	Miss C Lister
Year 4	Mr G Ashcroft
Year 3	Miss L Jô's
Year 2	Mrs R Carey
Year 1/2	Mrs J Davies
Year 1/R	Mrs P Beeforth
Nurs / Rec	Mrs V Pitman
Nursery	Mrs L Lloyd, Miss M Jones, Miss E Stevens

HLTA **Mrs J Roberts**

Foundation Phase Assistants

Mrs L Lloyd
Mrs C Harris
Mrs D Phillips
Mrs C Jones
Miss M Jones
Mrs T Thomas
Miss J Mathias
Mrs A Edwards
Miss E Stevens

One to One Learning Support

Miss K Atherton
Miss A Price
Mrs M Rees

Peripatetic Teachers

Mrs B Roberts (Harp)

NON-TEACHING STAFF

Admin. Officer
Mrs O Hardwick

Secretary
Mrs J Stoyle

Caretaker
Mr M Davies

Kitchen Staff

Mrs M Regan
Mrs S Wilson
Miss J Owen
Miss E Lowe
Mrs J Lewis

Supervisors

Mrs L Stevens
Mrs J Emmanuel
Mrs K Owen
Mrs H Rees
Mrs E Jenkins
Mrs K Parker
Mrs P Jones
Mrs A Hawkins

Cleaners

Mrs S Wilson
Mrs E Jenkins
Mrs J Emmanuel
Mrs K Parker
Miss G Cooke

THE SCHOOL

Ysgol Gymraeg Llwynceilyn is a Rhondda-Cynon-Taf Local Authority school. It caters for pupils from 3 to 11 years old. We teach through the medium of Welsh. English is introduced as a subject in the Junior Department of the school. Llwynceilyn is a happy and friendly school where every child is given the opportunity to reach his/her potential. A warm welcome is extended to you all.

STARTING SCHOOL / ADMISSION POLICY

Because of the demand for places at YGG Llwynceilyn, historically pupils have had to be admitted to the school in the September following their third birthday **if room is available**. Information regarding eligibility is in RCT Starting School Booklet or on their website.

Starting school for some pupils can be a difficult process, others settle down quickly and enjoy every minute of their first day. We will try to make the **transition** from the home to the school as smooth as possible by using the experience and expertise of the staff to decide what is best for each individual. Before starting school the Headteacher, Secretary and Nursery teacher will visit Nursery Groups to arrange for parents to visit the school. The Headteacher / class teacher will also meet with the parents in order to give out any relevant information and documentation regarding YGG Llwynceilyn.

The new pupils are introduced to the Early Years classes in small groups in chronological order during the Autumn Term following their third birthday. It is possible that some individuals will not settle as quickly as others and may benefit from part time education for a short period, If this is the case then we will work closely with you as parents in order to integrate them into full time education. Every pupil must be dry and must be familiar with going to the toilet on their own **BEFORE** starting school. If your child soils himself / herself we ask you to come to school to change your child or we will contact you to ask your permission for us to change your child.

Rhondda Cynon Taf has cut Nursery Provision from full to part-time.

Remember our Open Door Policy – Please do not hesitate to ask.

SCHOOL TIMES / PUNCTUALITY

The school starts at 8.45a.m and ends at 3.15pm. The times of the morning and afternoon sessions have been modified to ensure that all pupils at the school are taught a balanced curriculum. Break times and lunch times vary according to age due to the restrictions placed on the school due to the lack of yard space.

It is important that pupils arrive at the school in an orderly fashion and on time in the morning. We ask that the children do not arrive at the school yard before 8.35a.m for safety reasons as they will not be supervised. There is a breakfast club for those pupils who wish to come to school before this time. Contact the school for further details.

We ask that parents collect their children promptly at the end of the school day (if you are late or have trouble with the steps then please contact the school so that we can make alternate arrangements). All children in the Infant Department must arrive at school in the morning and depart from school in the afternoon with a parent or responsible adult. The school must be informed of any changes in arrangements by the way of a phone call or a letter to ensure the safety of your child.

Please contact the school for more details on Breakfast Clubs and After School Care.

ATTENDANCE / HOLIDAYS

A high level of attendance ensures that every pupil can take full advantage of the wide educational, social and cultural opportunities offered at the school. The school has been praised by ESTYN as sector leading in working closely with parents, pupils and external agencies to ensure that attendance patterns do not prevent pupils from developing to their full potential.

Please ensure a high level of attendance for your child as absences hinder progression. We ask parents to bring their child to school on time in the morning. With the exception of The Early Years classes, parents should let teachers accompany the children to their classrooms. There is no need for parents to enter the school unless they wish to speak to the Headteacher or the Secretary. At the end of the school day we ask that parents wait for their children outside the appropriate entrance. In accordance with Government guidelines, all parents must give a reason for their child's absence. If the school is not informed, the absence will be noted as unauthorised. Please contact the school at the earliest possible time if your child is unwell.

<i>Term</i>	<i>Autumn 17</i>	<i>Spring 18</i>	<i>Summer 18</i>
	96.5	94.8	95.4

HOLIDAYS

It is not of benefit to your child's education if you take holidays during the school term. The Headteacher will not authorise any holidays from September 2016 if your child's attendance for the last 3 terms falls below 95% or for exceptional circumstances. Below are the Holiday dates for the coming academic year.

	<i>Start of term</i>	<i>Start of Half Term</i>	<i>Half Term ends</i>	<i>End of term</i>	<i>No of days</i>
<i>Autumn Term 2018</i>	<i>Monday Sept 3</i>	<i>Monday October 29</i>	<i>Friday November 2nd</i>	<i>Friday December 21</i>	75
<i>Spring Term 2019</i>	<i>Monday January 7</i>	<i>Monday February 25</i>	<i>Friday March 1st</i>	<i>Friday April 12th</i>	65
<i>Summer Term 2019</i>	<i>Monday April 29</i>	<i>Monday May 27</i>	<i>Friday May 31st</i>	<i>Monday July 22</i>	55
				<i>Total</i>	195

Mission Statement, Aims and Vision

The pupils and staff of YGG Llwynceilyn felt it was right at this time to look at our vision for the school following our 60th birthday celebrations and retirement / promotion of senior staff. We wanted to look to our children's future without forgetting our history- we are proud of what we came up with:-

“ Developing children of the future on the foundations of our past”.

The school aims to prepare the pupils mentally and socially, to help them develop high moral standards and to grow up proud of their Welsh culture and Heritage.

‘ Their Language is Forever’

OBJECTIVES

Nurture self respect, show respect towards others and their belongings and respect towards the environment.

Nurture a sense of pride and belonging as Welshmen and as pupils at YGG Llwynceilyn.

Insist upon good behaviour – inside and outside of school.

Offer the best education possible to our pupils ensuring that we are leaders in following the latest National Priorities..

Help our pupils develop good independent thinking skills across the curriculum in preparation for lifelong learning.

Help our pupils develop high moral standards as well as a wide range of values.

Help our pupils learn about their historical and cultural heritage.

Provide a pleasant and happy environment for our pupils where they feel safe and are keen to work and to learn.

Prepare our pupils for the world of work both mentally and socially.

Ensure equal opportunities and fair treatment for all the pupils in the school.

Teach our children to enjoy socialising through the medium of Welsh by participating in the out of school activities arranged for them by the staff.

Encourage parents to actively support the aims of the school by teaching their children in various ways.

Together – Pupils – Parents – Staff

We consider that co-operation with parents is vital for the success and happiness of each and every child. We are aware of the duty we have as a school since so many parents have chosen to send their child to Ysgol Gymraeg Llwynceilyn instead of another nearby school. We appreciate the strong and friendly relationship that has developed between the school, parents and the pupils.

The Welsh Language “Eu hiaith a Gadwant – Their Language is forever”

We ask parents to support the Welsh Language and bear in mind that it is one of the school’s main qualities. Children should watch Welsh Language television programmes, read Welsh Language books, and most importantly, use the Welsh language wherever possible. The Foundation Phase has produced booklets to support the work that we do as the children start school. YGG Llwynceilyn has won National Awards in creating Welsh Language Apps to support both Literacy and Numeracy and these can be easily downloaded.

The Benefits of the Welsh Language

Welsh is the Medium of the school – the language in which most lessons are taught, the language spoken by all of the staff and the pupils amongst themselves.

The fact that you have chosen to send your child to Ysgol Gymraeg Llwynceilyn means that your child:-

- *Will be able to speak two languages and experience two cultures*
- *Will think more flexibly and be creative*
- *Will have a better chance in the world of work*
- *Will be able to communicate with a wider range of people.*
- *Will be able to participate in every aspect of community life.*

(You are more than welcome to come to the school to talk about bi-lingual education for your child and to read documentation about the school).

THE CURRICULUM ORGANISATION AND ASSESSMENT

The school curriculum is based on the demands of the Foundation Phase Profile and The New Successful Futures guidelines.. The Foundation Phase has seven Areas of Learning where stimulated structured play activities can be woven into learning experiences. The Curriculum 2008 is a new skills based curriculum for 7-11 year olds with the school at present implementing the new Successful Futures pedagogy. Since September 2013 the school has also started to plan for the new Literacy and Numeracy Framework as well as developing Digital Literacy across the curriculum. Your child will have the opportunity to study 11 subjects during his/her time at the school - 4 core subjects(3 in the Infants) and seven foundation subjects. The amount of teaching time is 21 hours and 15 mins per week for Foundation Phase and 22 hours and 30 mins per week for Key Stage 2. There will also be lessons in Religious Education as well as morning services. Please contact the school if you have any questions or requests regarding Religious Education and worship.

Each individual teacher plans the work for his / her class. They follow the National Curriculum and Schemes of Work documents for each subject taught alongside the LNF and Skills Frameworks. The teachers will follow our long term work plans to ensure continuity and progression from class to class and thoroughly plan for their pupils on a weekly basis detailing individual aims and objectives within each given subject. The planning will also show differentiated work according to the various ability levels within the class.

Mathematics is taught in ability groups in the Junior Department and to some Year 2 pupils.

*We follow a programme where the core subjects are taught during the morning session and the foundation subjects are taught during each afternoon. **A new Literacy and Numeracy Framework (with elements of the Digital Competency Framework) has been incorporated into all areas of the curriculum. Pupils are assessed against the curriculum led descriptors and from September 2015 against the LNF criteria.***

Our extra- curricular opportunities are wide-ranging. We offer many sporting, cultural and modern technologies to mainly our Junior pupils. We are very successful Nationally in sporting and performing activities BUT it is the 'opportunities for all' through the Medium of Welsh that gives us greatest satisfaction.

The Foundation Phase (introduced a year at a time from September 2008) and The Infant Department will have all their education through the medium of Welsh. English is introduced at the beginning of the Junior years, in Year 3.

Assessments on the children's work are kept throughout their time at the school, they are updated regularly and monitored by Senior Staff. They are available to you at parents evening. The school also sets targets for each individual and are also shared with parents during Open Evenings. National Literacy and Numeracy tests are taken annually by pupils from years 2 to 6. We also test internally and our provision map within the school is constantly updated to reflect school and individual need.

The children are arranged in classes according to age where possible. Some classes have mixed age groups. Within the classes, the children are set in groups by their teachers. These groups can be friendship groups, mixed ability groups or ability groups. Very often groups can change during the school day depending on the type of work taking place i.e. the children could be in ability groups for the core subjects and in mixed ability groups for the rest of the curriculum.

END OF KEY STAGE ASSESSMENTS 2018

<i>Foundation Phase</i>	<i>School</i>	<i>RCT</i>	<i>All Wales</i>
<i>LLC</i>	<i>79.3</i>	<i>86.9</i>	
<i>Numeracy</i>	<i>82.8</i>	<i>85.6</i>	
<i>Pers / social</i>	<i>89.7</i>	<i>92.1</i>	
<i>Indicator</i>	<i>79.3</i>	<i>81.3</i>	

<i>Key Stage 2</i>	<i>School</i>	<i>RCT</i>	<i>All Wales</i>
<i>Cymraeg</i>	<i>91.7</i>	<i>92.2</i>	
<i>English</i>	<i>91.7</i>	<i>90.9</i>	
<i>Mathematics</i>	<i>100</i>	<i>91.4</i>	
<i>Science</i>	<i>100</i>	<i>91.5</i>	
<i>Core Indicator</i>	<i>91.7</i>	<i>89.3</i>	

The Governing Body of YGG Llwynceilyn

<i>Mr B Cradle</i>	<i>Community</i>	<i>Chairperson</i>
<i>Mr M Rees</i>	<i>Headteacher</i>	
<i>Mr DW Roberts</i>	<i>Teacher</i>	
<i>Mr P Rees</i>	<i>Community</i>	
<i>Mr B Treharne Foose</i>	<i>Community</i>	
<i>Mr DM James</i>	<i>LEA</i>	
<i>Mrs A Hawkins</i>	<i>LEA</i>	
<i>Mr H Burge</i>	<i>Parent</i>	
<i>Mrs L Jarman</i>	<i>Parent</i>	
<i>Mr M Cule</i>	<i>Parent</i>	
<i>Mrs O Hardwick</i>	<i>Staff</i>	

SPECIAL EDUCATIONAL NEEDS

The school follows the 2002 Code of Practice for those pupils who have Special Educational Needs. The SENCO with responsibility for this area within the school is Miss L Jos. At this school we aim to provide for EVERY PUPIL. This includes each pupil with Special Educational Needs. Following the school's general objectives we wish to do the best for every pupil and for them to get the best out of their education. The need for special education may come from numerous aspects, including low or high academic achievement, physical disability, psychological needs, social background, specific learning difficulties, behavioural and language skills. At present the building is unsuitable for wheelchair access.

A full updated copy of the policy is available at the school.

SAFEGUARDING, HEALTH and WELFARE

Every possible care is taken to ensure children's safety whilst at the school. If a child is taken ill, or involved in an accident, the parents will be contacted and, if needed, the child will be taken to the local casualty department. Medicine will be administered to children in special circumstances only and on receipt of written instructions from parents. Please ask for details as we will try to help.

No child is allowed to leave school early without permission. If there is a change to normal arrangements, the parents are requested to inform the Head Teacher or the child's class teacher before hand. The school has a burglar alarm system and fire drills are held each half term.

The School Nurse visits the school regularly as does The Education Welfare Officer.

Risk Assessments are carried out regularly to ensure this challenging site is safe for pupils, staff and visitors. The School follows RCT Health and Safety Policies and Managers Guides.

*The School has a clear policy which sets out procedures for **Safeguarding**. All members of staff have received the relevant safeguarding training. All members of staff within the school are responsible for the safety and protection of the children who attend. The school has strict procedures and is duty bound to act and refer accordingly. The responsibility for investigating allegations lies with Social Services and the Police. The Head Teacher is the School's Designated Child Protection Officer and there are contact posters placed around the school.*

Comprehensive policies regarding the above are available at the school

THE SAFETY OF OUR CHILDREN AND STAFF

Visitors to the school are asked to go to the main entrance and report to the office to register. If they need to work anywhere in the school they will be asked for identification. We will question anyone that is not known to us. A new CCTV system is in operation that covers all areas of the school site.

The children will move around the school grounds in groups of two or more.

Teachers, Teachers Assistants or Lunchtime Assistants supervise the children on the yard during playtime or lunch break.

The teachers lead the children to the buses.

Those who collect children at the end of the school day are asked to wait in the designated areas.

A phone system is used to contact outside classes. The doors and gates are on a coded system.

Discipline and care

At YGG Llwynceilyn we expect each and every pupil to behave in an appropriate manner befitting a child at the school. We do not hide behind the fact that we expect the highest standards of self – respect, respect towards the school and respect towards others and their belongings. Keeping the good name of the school is essential at all times.

Our aim is to keep high standards of behaviour in a positive atmosphere, an atmosphere that is reflected in all lessons and activities.

We regard effective teaching and learning with good discipline – they go ‘hand in hand’.

YGG Llwynceilyn work to these following principles:-

- *The role the teacher plays in encouraging good behaviour.*
- *Good discipline in the classroom.*
- *Role model around the school*
- *The school environment.*
- *Expectations on the yard at break times*
- *Care towards our pupils.*

The school acts on unruly behaviour quickly as follows :-

- *problems dealt with in the first instance by the class teacher.*
- *reporting continual poor behaviour to senior management.*
- *This sanction normally works, if this persists then parental involvement may be required.*
- *External Agencies may be contacted to work with the child before any sanctions.*

ANTI – BULLYING – ‘The right to be happy’

Our aim is to make Ysgol Gynradd Gymraeg Llwynceilyn a safe and happy place for each and every pupil. We as staff are committed to beat bullying and to teach our children to keep an eye out for signs of bullying in our school. Year 6 pupils are trained as ‘Young Leaders’ and are given a high status and profile throughout the school. Any incident of bullying will be taken extremely seriously. Together we can help.

HOMEWORK

During their school life, homework becomes part of the children’s lives. Homework has a very important contribution to make towards a child’s full education. The homework set should always be purposeful and have a contribution to make towards the educational development of the child. Homework should be an extension of the class work and should contribute towards this work. The child also becomes accustomed to doing homework in preparation for his/her time in higher education. The school has homework diaries for the pupils that guide parents and strengthen our home / school links.

Parental involvement and partnerships are essential in the development of the child. At present the teachers give a translation of important vocabulary to support the parents that don’t speak Welsh. The school is also part of ‘moodle’ and Purple Mash are web pages that are designed to inform parents of the activities at the school as well as supporting homework tasks.

PERSONAL AND SOCIAL EDUCATION / SEX EDUCATION

The Governing Body has decided that Sex Education should be included in the school curriculum within a carefully planned Health Education programme as part of the broader spectrum of Personal and Social Education. This takes account of the needs of the pupils as they develop and mature through the years of compulsory schooling. PSE has now been timetabled across all Key Stages at YGG Llwynceilyn with many outside agencies supporting the school and our children within this aspect of their development. Lessons involve both formal and informal circle time sessions where children have the chance to voice their concerns or feelings.

Please see the Headteacher if you have any questions regarding this aspect of our work in school.

OPEN EVENINGS

During the school year, two Open Evenings are arranged for the parents - one during the Autumn term to see how your child has settled in his/her new class and to meet their new teacher. This will also be an opportunity for you to receive your child's personal targets. There is also an Open Evening late in the Spring term to discuss your child's progress and to evaluate his/her targets. According to the demands of the National Curriculum, a full written report on your child's progress will be issued at the end of every school year. There will be an opportunity for you to discuss this report with the class teacher by appointment if you wish. We hold 'meet and greet' sessions at the start of every year to introduce class themes, work, expectations as an 'ice breaker' in creating partnerships.

Ysgol Gymraeg Llwynceilyn has an Open Door approach and if ever you feel that you need to discuss any problem, then arrangements can be made via the Headteacher.

SCHOOL LUNCH

No child is allowed to go home for their lunch. The children have a choice of eating a prepared meal or bringing a packed lunch to school. We would like all the Nursery children to eat school lunch as it is part of their assessment.

School Lunch is priced at £12.50 per week and payable on a Monday please. This can also be paid on-line.

You should inform the school by letter if your child has an allergy to any food or colouring or if your child is a vegetarian.

If you think that your child is entitled to free school lunch, then please contact the school for an application form. You may also apply online for free school meals.

A team of eight Lunchtime Supervisors will look after the children during the lunch hour. The same high standard of behaviour is expected from all pupils during the lunch hour, as we would expect during any other time during the school day. The supervisors meet with the Headteacher to discuss any problems and to develop continuity in the way in which they respond to various situations. They have contact books in order to communicate with teachers and note any accidents etc. We will contact parents if any child behaves inappropriately and ask them to take their child home during the lunch hour and return for the afternoon session if necessary.

EDUCATIONAL VISITS

At YGG Llwynceilyn we feel that educational visits are an important part of the school curriculum, and we encourage every pupil to take part. Extra members of staff will accompany the pupils and risk assessments will be made before a trip is undertaken. Pupils are required to wear school uniform on these visits unless told otherwise. We will seek a general parental permission at the start of the school year (we may ask for separate permission dependant on the trip), unfortunately your child will not go on the visit without this permission.

EXTRA CURRICULAR ACTIVITIES

Extra – curricular activities are part of our heritage at YGG Llwynceilyn. The staff are always willing to give of their time in order that the children can have a value added education. It is the Junior children that benefit mostly from these activities. The Urdd could play a big part in your child's life, preparing items for the Eisteddfod or sports or spending a weekend at the Urdd camp in Llangrannog. Your child might be asked to remain in school after hours or to come to school on a weekend to practice for the Eisteddfod, a concert or sports and you will be expected to make arrangements to collect him/her. Our school has a good name both locally and nationally in both competitive and performing activities taking our Welsh Language outside the school gates.

CHARGING AND REMISSIONS POLICY

During the school year, your child will be going on educational visits based on the work planned for the term. These visits serve to spark an interest or reinforce the work that they are doing. You will be asked to contribute towards these trips, the cost of the trip will normally include transport, entrance to a place of interest or the cost of a guide / speaker. We will also invite various drama groups or performers to the school to enhance classroom work. We may also ask for a contribution on these occasions. (please ask if you require a charging policy). Saving cards are available on request.

SCHOOL UNIFORM

We, at Ysgol Gymraeg Llwynceilyn, believe that dressing appropriately is part of a good education, which contributes towards developing self –discipline. It is important that the children feel equal to their peers. A school uniform sets high standards and order and, although not compulsory at primary level, we ask parents' for co-operation in this matter. The wearing of school uniform to public performances is expected.

BOYS

GIRLS

WINTER

Grey trousers
Green /grey jumper
White shirt
Grey socks
Black shoes
School tie

Grey skirt/pinafore/trousers
Green/grey cardigan
White blouse
White socks/black tights
Flat black shoes
School tie

SUMMER

School Tee Shirt
Grey shorts

Striped or cheque
green and white dress
Green/White cardigan.

CLOTHES FOR PE (Junior Department)

The children are required to change during PE lessons. We ask that they wear a white or green t-shirt and dark or green shorts. They may wear a plain tracksuit if they are outdoors for games sessions. Girls are asked to wear suitable swimwear for swimming lessons, not bikini's.

Jewellery

Teaching staff are responsible for the safety of the pupils whilst at school. In accordance with the rules of the school and the Local Education Authority pupils with pierced ears should wear studs rather than hoops. No jewellery at all is allowed during Physical Education. Please contact the school if you have questions regarding the wearing of religious garments.

Toilet Facilities

YGG Llwynceilyn is a challenging building. We have worked hard with our school council to upgrade our facilities. All toilets from Nursey to Year 6 have been upgraded to a high standard. All toilets are cleaned on a daily basis.

ASSEMBLIES

Daily worship takes place every day. These provide a special opportunity for the school community to meet together for collective worship and to consider issues that affect the whole school, covering topics as diverse as bullying, festivals, relationships and celebrations. Parents have the right to withdraw their children from all or part of our assemblies and the Religious Education lessons that take place in the classroom.

WORKING TOGETHER

When your child starts at Llwynceilyn, you become part of the family at the school. We are a happy family at Llwynceilyn and in order to preserve this feeling, your co-operation is expected at all times. Your child's attendance and punctuality is extremely important and we expect you to make every effort to maintain this. Your child's attitude and development depends a great deal on the relationship between home and school. From time to time, it may be necessary to reprimand your child for doing something that's against school policy but you can be assured that your child will be dealt with fairly. If your child becomes worried about anything during his/her time at school, then please contact the Head Teacher immediately as a problem becomes bigger if it is not dealt with. Sometimes situations at home can affect your child at school and it is important that you contact the Head Teacher in these circumstances so that we are aware of the problem should there be a change in your child's attitude. All such information will be dealt with total confidentiality.

HOME / SCHOOL AGREEMENTS

Enclosed is a copy of the Home / School Agreement. We ask you to read this and sign it before your child begins their journey with us at Ysgol Gynradd Gymraeg Llwynceilyn. We also back this agreement up with a variety of contracts e.g e-safety, digital images, visits etc

EQUAL OPPORTUNITIES

At YGG Llwynceilyn we aim to :-

- *promote fair play in terms of opportunity*
- *promote good relationships between members of different races and culture*
eliminate illegal differentiation

The principles that guide us in Llwynceilyn

There are four essential principles to guide us in managing the requirements:

- *every pupil should have the opportunity to achieve the highest standards possible and the best possible qualifications towards his/her educational future*
- *every pupil should have our full support to develop a strong awareness of identity and culture which should be far reaching, to cherish changes and show respect to other people*
- *every pupil should develop the knowledge, understanding and the ability needed to integrate into the multicultural society in Wales and world wide where we are all dependant on each other. (see our Race Equalities Policy).*
- *Pupils with special requirements or disabilities are fully catered for and it is our duty NOT the child's duty to adapt and adopt.*

Racial Equality

It is the right of all pupils to receive the best education the school can provide, with access to all educational activities organised by the school. We endeavour to make our school welcoming to all. We promote an understanding of different cultures and beliefs through topics studied. YGG Llwynceilyn upholds the Racial Equality Policy and aims to ensure the school gives the right environment for children to grow up in a multi-cultural society with respect for others welfare. The school is duty bound to report any racial incident to the LEA and act according to the school discipline policy.

Please ask for more information regarding thematic work on this topic

TRANSITION – When it's time to leave !!

Pupils from YGG Llwynceilyn transfer to Ysgol Gyfun Cymer Rhondda at the end of Year 6. However it is the parents who choose which secondary school their children will attend.

In year 6 the LEA sends parents a detailed brochure giving all relevant information regarding the procedure for secondary school applications and admissions. Ysgol Y Cymer meet with the pupils , teachers and parents on a regular basis to discuss both general and individual issues during the transition process.

COMPLAINTS PROCEDURE

The Local Education Authority has put in place a procedure for dealing with complaints about the school's curriculum.

Copies of these documents are available by writing to the Education Authority, Ty Trevithick, Abercynon, Mountain Ash, CF45 4UQ

There is a strong partnership between the parents, children and staff at YGG Llwynceilyn and we ask you to start the process of solving a problem by discussing the matter with us at the school. Use our Open Door policy where we can make every effort to solve problems quickly and informally.

Please feel free to contact the school if you wish to see any of our policies.

The Governors, parents, staff and pupils of Ysgol Gynradd Gymraeg Llwynceilyn are one happy family. A warm welcome awaits your child when he/she becomes part of this family and we hope that we can make his/her primary education a pleasurable and memorable one.

DM Rees